**KNIGHTWOOD KIDS CLUB**

 **OFSTED REGISTRATION NUMBER 110551**

 **CHARITY NUMBER 1081786 – KIDS CLUB NETWORK 4734**

 **C/O KNIGHTWOOD PRIMARY SCHOOL, BELLFLOWER WAY,**

 **CHANDLERS FORD, HAMPSHIRE, SO53 4HW**

 **ADMISSIONS POLICY**

**KKC has an equal opportunities policy and will implement it in its decisions on admissions. It will give priority to applicants on the following basis.**

* **Looked after children or children who were previously looked after.**
* **siblings of children already attending**
* **existing users who require a greater number of sessions each week.**
* **children of staff**
* **all other children on the waiting list - ‘first-come, first-served basis**

**In addition, and where attendee numbers permit, the following extenuating circumstances will be considered:**

* **children of staff running extra-curricular clubs or otherwise working in the school.**
* **children of families with an exceptional medical and/or social need.**

**Any proposed amendments to this policy will be notified in writing.**

**Policy Start Date …………………………………………………….. 1st September 2000**

**Policy Reviewed Date …………………………………………….. 13th August 2015**

**Reviewed Sept 2016**

**Reviewed Sept 2018**

**Reviewed Oct 2019**

**Reviewed Jan 2024**

**reviewed March 2024**